



**According to the Regulations of the PR Convention Center during assembly and disassembly are NOT ALLOWED: Food or drinks, minors under 18 years of age, people in sandals or flip-flaps and bicycles.**

## **MOVE IN (loading area)**

**Before installation, please go to the Registration Counter to pick up your Dock Pass (located in Loading Area)**

**Saturday April 6, 2024                      7:00am - 6:00pm**

*Exhibitors will not be allowed after 3:00 pm  
All exhibits must be fully installed by Saturday April 6 at 6:00pm*

## **EXHIBITOR ENTRANCE HOURS**

**Sunday April 7                      7:00am with entrance ticket (main entrance Hall B)**

**Monday April 8                      7:00am with entrance ticket (main entrance Hall B)**

**(Sunday & Monday re-entry of merchandise for loading area with exhibitor ticket)**

**(During the show no food or drinks are allowed)**

## **SHOW DAYS**

**Sunday                      April 7                      9:00am - 6:00pm**

**Monday                      April 8                      9:00am - 5:00pm**

**(During the show no food or drinks are allowed)**

## **MOVE OUT (loading area)**

**Monday                      April 8                      5:00pm**

**Any Exhibitor will not move out until 5:00pm**

*According to the regulations of the PR Convention Center during assembly and disassembly, food and drinks are not allowed. Children under 18 are not allowed*

### **In order to assemble your booth you must have the following**

1. Signed Contract & Basic Terms & Conditions
2. Temporary Merchant Registration
3. Certificate of Insurance
4. Balance must be pay in full